

PRESIDENT:

2 year term- must have served at least 1 yr on the Executive
Presides over all Executive meetings and AGM
Attends BC Minor Baseball Board Meetings and AGM
Liaison with other associations
Deals with National and Regional concerns
Must know all rules and regulations from BC Minor Baseball, under which COMBA operates
Investigates complaints, irregularities and conditions that are detrimental to the Association

1ST VICE PRESIDENT:

2 year term
Attends all Board Meetings
Works with all Division Chairs
Oversees Grassroots divisions 11U - 18U
Oversees Committee Coordinators (with Secretary and 2nd VP)
Oversee and Develop a Player evaluation and team selection process with Board support
Assumes leadership upon President's absence

SECRETARY:

2 year term
Attends all Board Meetings
Responsible for recording the activities of the local league and maintaining appropriate files, mailing lists and records.
Maintain the roll of membership to qualify voting members
Keep the minutes of the meetings of the Members, the Board and the Executive,
Notify Members, Directors, officers and committee members of their election or appointment.
Keep a current list of directors filed with BC Minor Baseball
Files all paperwork required by BC Minor: Insurance, Spring and summer rosters, Player registrations, High Performance team applications, Association boundaries...
Meets with High Performance Coaches to determine needs for the season
Oversees Committee Coordinators (with 1st & 2nd VP)
Oversees Coaches NCCP qualifications, and CRC records

MEMBER AT LARGE:

1 year term
Attends all Board Meetings
Responsibilities vary yearly dependent on the needs of the association, (social media, grassroots support, equipment, fields, committee support)
MUST be available all season to fulfill their responsibilities to the Board
Provide assistance to the Executive team